

Agenda issue date: Tuesday 30th August 2022

Meeting date: Monday 5th September 2022

Meeting time: commences 19:00hrs

Meeting venue: The New Inn Function Room, Broadclyst,
EX5 3BX



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Broadclyst Parish Council Ordinary Meeting of the Council

Press and Public were welcome to attend.

There are no items for discussion under part B (exclusion of press and public) on this agenda.

Members of public are reminded that their attendance at this meeting is a matter of public record.

There was an Ordinary meeting of the Broadclyst Parish Council on **Monday 5th September 2022** at **19:00hrs** at The New Inn Function Room, Broadclyst, EX5 3BX for the purpose of transacting the following business:

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Minutes (Draft)

22/048 OPEN MEETING; ATTENDANCE RECORD

- i. The Chair declared the meeting open.
- ii. **Broadclyst Parish Council Members Present:**
Cllrs Massey (Chairman), Chamberlain, Fernley, Gent, Jackson, Pepper, Staddon, K Straw, L Straw, Taylor,
- iii. **Apologies:** Cllrs Baker, Rylance, Rhodes, Whitmarsh
Absent: Cllr Lewis

22/049 DISCLOSABLE PECUNIARY INTEREST

Members were reminded to update interests.

22/050 MINUTES

The Council received the draft minutes of the Full Council meeting on 9th May 2022, Monday 20th June, and Monday 4th July 2022.

RESOLUTION: It was proposed by Cllr K Straw that all sets of draft Minutes be approved as a correct record of the meetings. This was seconded by Cllr Jackson and unanimously agreed by Members present who had also been present at the meetings. RESOLVED.

Standing Orders were suspended:

22/051 COMMUNITY YOUTH DRAMA PROJECT

Katie Jones from the Community Youth Drama group came along to show a recorded presentation showing the product that was the result of the Community Grant given to them by the Council. 15 local children took part in the weeklong workshop, and it was a great success.

22/052 WARD MEMBERS

i. **Broadclyst County Division Members**

County Division Member Cllr Gent informed Council that the Locality Budget has been cancelled for the time being due to Devon County's Budget restrictions.

Any complaints received from residents regarding the poor bus service along Tithebarn and No.1 bus route through Broadclyst, to be passed on to Cllr Gent as Stagecoach have now been referred to the Traffic Commissioner for a hearing in Bristol.

Cllr Gent has received a few complaints regarding sewage discharging into the river Clyst at Clyst Honiton when there is no heavy rain. Cllr Gent has received stats relating to the number of times the sewage has been discharged and will be looking at this.

ii. **Broadclyst District Ward Members**

District Ward Members Cllr Pepper and Chamberlain had nothing to report at this time.

22/053 PUBLIC QUESTIONS

The following public questions were raised:

Cllr Fernley raised the point how members of the Tithebarn community have got to together to see about using the space above the new planned Tesco store as a community room. Cllr Fernley was directed to approach Cllrs K and L Straw as they have experience of setting up community centres. It was suggested to bring this back as an agenda item later.

Cllr Jackson suggested to invite the National Trust to give the Council an update about the properties i.e. Markers Cottage.

The meeting will reconvene under Standing Orders

22/054 ACCEPTANCE OF REPORTS

The Council agreed to accept reports received from stakeholders; there were no actions arising from any of the public/stakeholder reports received this evening accordingly.

Proposed Cllr K Straw, seconded Cllr Jackson and all in favour to accept the reports.

22/055 COUNCIL REPORTS

i. Clerks report

It was asked if the Task and Finish group for the Broadclyst Foodbank, bring forward a recommendation/proposal for how the Foodbank is going to be sustainable after this financial year.

Cllr L Straw gave thanks for the grant money received for the Youth Club for the summer activities which were a huge success.

Recommendation that the council extends its existing contract with the YMCA until the end of council's financial year (31.03.2022), publishing a tender this autumn for youth work to run from 01.04.2022

It was proposed by Cllr Jackson to accept the recommendation, seconded by Cllr Pepper with 1 abstention and the rest in favour. **RESOLVED**

ii. Neighbourhood Plan Officer report

The Chairman gave a statement on the Neighbourhood plan:

The Neighbourhood Plan Officer role has been made redundant and will cease the end of this month (September 2022). The NP Officer will no longer be employed by Broadclyst Parish Council. A handover meeting will take place later this week. Everything will be handed over to me and the rest of the steering group. The plan is currently at Reg 16 and is with EDDC, who have received one single request for a meeting with EDDC, this will be handled by EDDC. We have made a recommendation for an external examiner, this recommendation was passed on Friday (3rd Sept)

Note to modify the NP report to change "has been appointed" to "has been recommended by BPC and EDCC will confirm appointment at a later date"

Council received a report from the Neighbourhood Plan Officer, with the modification to the NP report, it was proposed by Cllr Pepper to accept the report, Seconded by Cllr Gent, 2 Abstentions with the rest in favour.

22/056 FINANCE

i. Finance Committee Minutes

The Council received the draft Minutes from the Finance and Governance Committee's meeting on 16th June 2022 as a report. It was proposed by Cllr Taylor to accept the draft Minutes, seconded by Cllr Pepper, majority vote, 1 Abstention. **RESOLVED**

ii. Financial Reporting: Council accounts to 30.06.2022

- i. The Council's Q1 accounts for 22/23, including the bank reconciliations, financial statement, and balance sheet to 30th June 2022 were received for approval. It was proposed Cllr L Straw, seconded Cllr Jackson, and all in favour. **RESOLVED.**

ii. **Payment Schedule**

The Council received the list of payments for July 2022 retrospectively for approval. It was proposed Cllr Jackson, seconded Cllr L Straw, and received a majority vote with 1 abstention. RESOLVED.

August payment schedule has not been completed and will be brought to the next Finance meeting for retrospective approval.

22/057 PLANNING

i. **Recent decisions**

The Council noted the recent planning decisions which are listed in a report in the meeting documents file.

ii. **Appeal decisions**

To note there have been 0 appeal decisions announced since the last meeting.

iii. **Planning applications for consultation**

Cllr Chamberlain left the meeting @ 19.43hrs due to a declared interest in planning application 21/2604/OUT and re-entered 19.48hrs

Application reference	Address	Proposal	Close date
21/2604/OUT	6 Railway Terrace Broadclyst Station Exeter EX5 3AX	Outline application, with all matters reserved, for the erection of seven dwellings.	The Council voted to support the NP comments on the Ecological Appraisal
22/1770/FUL	Site Of 39 Pinn Hill Exeter EX1 3TH	Construction of a detached garage and workshop.	The Council voted to support this application
22/1359/FUL	Ballamount Broadclyst EX5 3BJ	Rebuild of destroyed double garage.	The Council voted to support this application
22/1745/FUL	Land Off Poltimore Road Poltimore EX4 0BB	Retrospective consent for compound area and new access track.	The Council voted to not support this application
22/1550/FUL	Laurel Cottage Killerton EX5 3LE	A new substation within the car park area of Killerton House, Exeter.	The Council voted to support this application
22/1823/FUL	1 Heath Cottages (rear Of 1 & 2) Broadclyst Exeter EX5 3GZ	Construction of a two storey 3-bed detached dwelling and erection of a detached double garage.	The Council voted to support this application

22/058 CORRESPONDENCE

- i. The Council received the correspondence list
- ii. There were no matters arising from the correspondence list.
- iii. To consider requests arising from the 4th of July meeting:
 - For the parish council to write a letter to the Headquarters of the National Trust as it has ignored Net Zero in relation to its own properties
All Cllrs were in favour of writing to the National Trust.
 - To write to Devon County Council (DCC) regarding the need for a Tithebarn primary school, including the following reasons:
 - Proximity (children need to be able to walk to school)
 - Sense of place
 - Sustainable travel
 It was with a majority vote with 1 Against and 1 Abstention for the Chairman with support from the Clerk to write to Devon County Council about the need of a primary school in Tithebarn.
 - To invite Rev Marc Kerslake to give an update to the community on the future of St John the Baptist Church, Broadclyst.
All Cllrs were in support of inviting Rev Marc Kerslake to a meeting. It was also suggested to hold the meeting at the church.

22/059 FUTURE AGENDA ITEMS

Requests for agenda items - To look at holding Council meetings at the Church.

22/060 TO CLOSE THE MEETING

The meeting closed at 20:10hrs